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ABSTRACT

The intent of this field tested instructional package is to acquaint the student with a method of career analysis to enable him to determine whether a career is in harmony with his future employment goals. The package provides behavioral objectives, a student self-test, a basic information section, and a career analysis study to aid the student in the self-evaluation process. A case study of a selected career is suggested as one example of a method for career analysis. (Author/MW)

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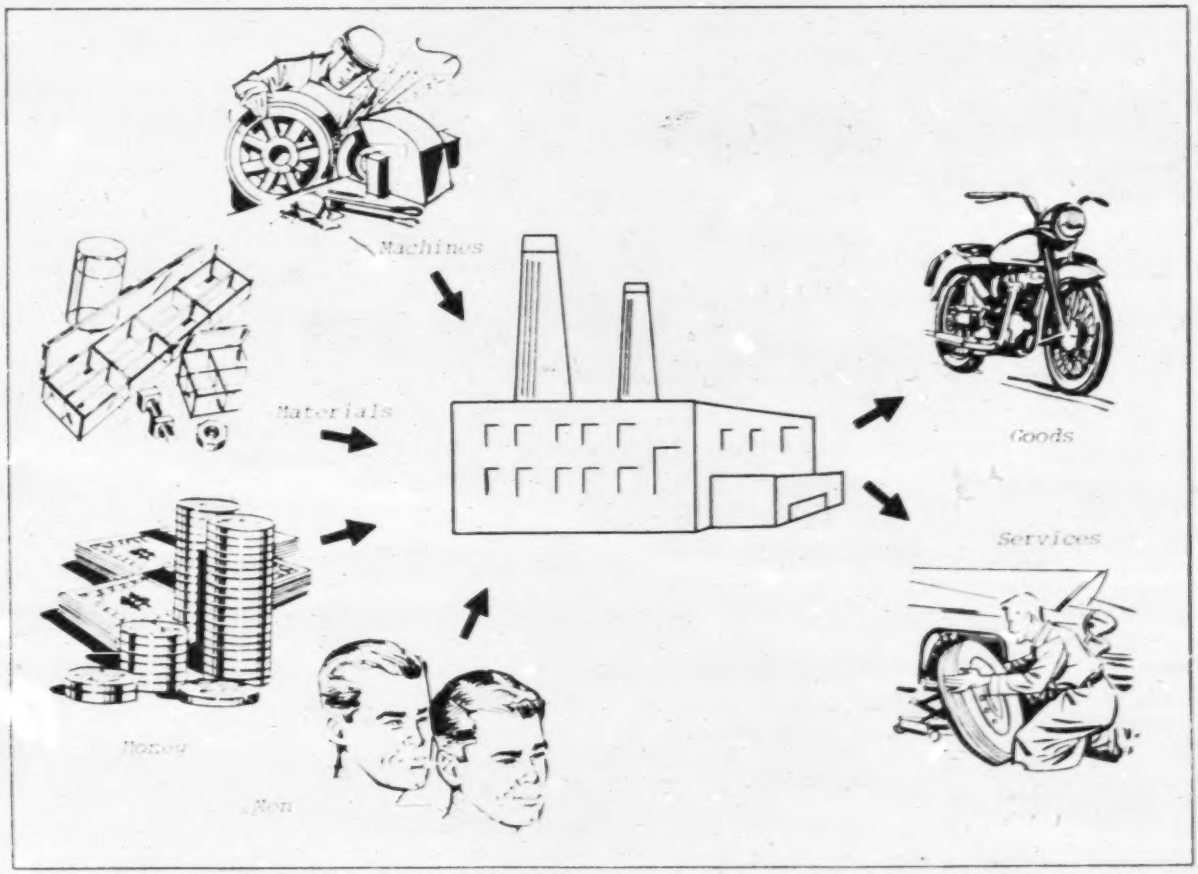
ANALYZING A CAREER



Prepared as an Aid in Implementing
The Wisconsin Guide to Local Curriculum
Improvement in Industrial Education, K-12

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Learning Activity Package

Prepared as an Aid in Implementing
The Wisconsin Guide to Local Curriculum
Improvement in Industrial Education, K-12

Manpower

(Exploring a Career)

Junior-Middle High School

Pertaining to Field Objective Number Four

"To explore occupational areas as
a basis for selecting a career and
understanding the pursuits of others."

Produced by

The Industrial Education Instructional
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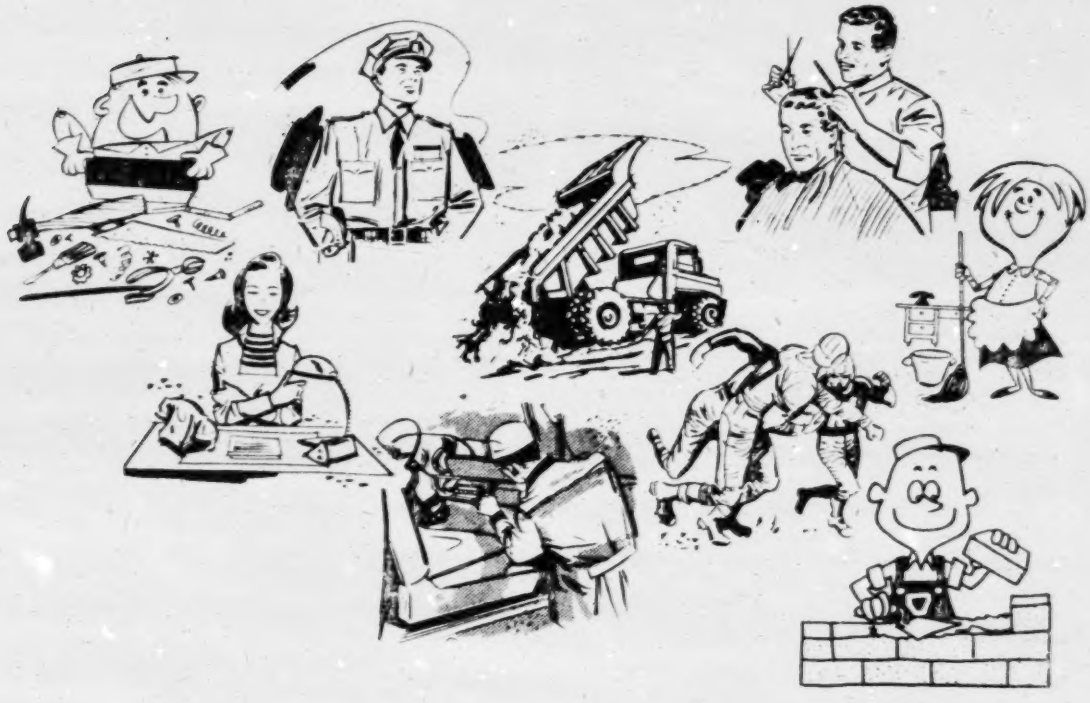
RATIONALE:

You should realize that you are the responsible individual for your own career planning. To help you make logical and realistic choices in your career planning, you must be able to objectively analyze a career and determine if it meets your interests and abilities. This package consists of a case study of a career of your choice including basic questions to aid you in analyzing the career. Emphasis should be placed not only on the answers to the study, but also to the questions and their use to analyze any career. This package will provide you with one method of objectively analyzing a career so you may decide if it should be considered as a possible career choice.



Turn to the next page and read the objectives carefully!

OBJECTIVES:

Terminal Objective:

You will objectively analyze a career of your choice and determine if you would consider it as a possible career choice.

Enabling Objectives:

Using any resources available, you will develop a logical case study of a career of your choice.

Using the case study, you will write a short paper to determine if you would still consider this career as a possible career choice. You will give specific reasons, stating why you would or would not consider it as a possible choice.

Options: Check your selections.

_____ If you feel you can meet the objectives at this time, complete the required work and schedule a student-teacher conference.

_____ If you feel you cannot meet the objectives at this time, check one or more of the following approaches.

_____ A. Complete the case study found in this Learning Activities Project.

_____ B. Design your own format for a case study and complete it.

_____ C. Write an essay about the career you have selected stating specific points about the particular career.

Self-Test: Complete the questions below and turn them in to your instructor for evaluation when you are finished.

Question 1:

Using any resources available, develop in the space below, a logical study of a career of your choice. You may use your own outline or the one suggested in this package.

Question 2:

After reviewing the case study you have developed; write a short paper to determine if you would still consider this career as a possible career choice. Use the space below and give specific reasons why you would or would not consider it as a possible choice.

INFORMATION SECTION

Introduction to Career Exploration:

Before one can plan his future educational experiences, he must have some idea of the kinds of occupational activities in which he has interest. A simple analysis of an occupation will answer these questions and others that may arise when exploring an occupation. Using this technique, you will be able to obtain information on the history, future, people, qualifications, educational requirements and life style of an occupation. Two important questions that should be answered when exploring a career are; "Why am I interested in this career and are there other careers that will satisfy these interests?" and after exploring a career, "Will I still consider this career as a possible choice in my future occupational goals?"

The following outline will serve as an aid in helping you to analyze your career choice. Listed below are selected references that may help in your exploration of a career. Answer all questions completely and discuss the finished study with a classmate, friend, instructor or your parents.

Resources: Dictionary of Occupational Titles
Occupational Outlook Handbook
Work from other exercises in this unit.
Information from Guidance office
Various library books on careers (see librarian)
Personnel employed in this career

Activity: Manpower - IV-1 Name _____

Period _____

Career Analysis Study

I. Name of the career or career field _____.

A. Is there a D.O.T. number for this career? _____

B. Are there other names used for this career? (list)

C. What are your reasons for selecting this particular career to study?

II. What is the brief history of this career?

III. People in this career.

A. Approximately how many people are now employed in this career field?

B. Briefly state the current employment trends relating to this career.

C. Where are jobs related to this career most often found?

IV. Duties of this career

A. What are the general duties?

B. What are the specific duties?

C. How many hours of work are ordinarily required per week for this career? _____

D. Is there anything unusual about the number of hours or nature of the work schedule which might relate to this career?

V. Qualifications of workers in this career field.

A. Ages _____

B. Health _____

C. Physical _____

D. Personality _____

E. Experience _____

F. Aptitudes _____

G. Education _____

H. Hazards _____

I. What are the most common methods of entry into this career field?

VI. Education

A. From what agencies could you receive the necessary training for this career?

B. If other than high school, what entrance requirements might you expect to encounter?

C. Describe any armed forces training opportunities that might be available for this career field.

VII. Related Fields

A. List and Describe other career fields that are related to your interests, abilities and future educational expectations.

B. Could these careers utilize the training and experience of your first choice?

VIII. Life style

A. Describe briefly the life style of this career.

B. Does this life style correspond with your expected life style?

IX. Local Opportunities

A. Are there local newspaper ads for employment in this career?

B. List local firms where employment in this career field might be found.

X. This career as an occupational choice

A. Using the information collected above, write a short paper telling if you would still consider this career as a possible occupational choice. Give specific reasons.